

A&S Staff Council Meeting

April 11th, 2024 245 Patterson Office Tower @ 11 AM

- 1. Welcome/Introductions/Review of previous month's minutes (2 minutes)**
 - Present: Joe Wiley (Chair), Kristina Morgan (Vice-Chair), Katia Davis (Recording Scribe), Melanie Esterline, Miguel Prieto-Valle, Colleen Knight, Zackary Alexander, Taylor Kincaid, Spencer Krenke, Melissa Cowan.
 - Absent: Teresa Smith, Phil Mink.
 - Motion to approve last month's minutes: Taylor, seconded by Colleen. All in favor.

- 2. Discussion of Staff Survey (Table to May Meeting)**

- 3. Proposals for Professional Development – Top ideas discussion (Table to May Meeting)**

- 4. Staff Response Review, Lists Update (Table to May Meeting)**

- 5. New Member Process (8 minutes)**
 - Will have space at the end of the ceremony to promote. Send Joe email about plans to end or continue term. Process will be the same as when Zack and Phil were brought on.
 - Joe to add to the application that materials will be shared with the College.
 - Melissa suggested that someone cycling off speak about their experience and encourage people to apply. Melissa is willing. Would be at end of ceremony.
 - Looking at officers for next year at May meeting.

- 6. Committees update (49 minutes)**
 - March Madness Event – Review (2 minutes)
 - Spring break is a good time frame for event.
 - OSA – Friday April 12th (45 minutes)

- Colleen to ask new videographer if they would be willing to film something.
- If you have extra carts available, please bring to transport bags and items. Set up bulbs with same paper. Blue paper bags RSVP'd going or tentative. White tissue paper RSVP'd no or not at all. Joe bringing extra tickets. Katia helping with check-in. Awards 1-2.
- Decorations: 1,200 blue and white poker chips for table. Handful of each will go on tables. Deck of cards (sample hands) will be taped together. Pens will be on table for bingo game. Drawing four bingo cards for Great Bagel gift cards.
- Games: Plinko—will have coupon and candy prizes. Game might get stuck, just tap to get it to fall. Jumbo dice—2 tables. 3 rolls for 3 of a kind. Prize is a full size candy bar. Blackjack—Zack. Candy bars are prizes. Bringing card shuffler. 2 games for a time. Games will start at 11:45 and end 12:45ish. Will overlap with food. Hard cut off for games at 12:45. Will have opportunity for more game play at end of event.
- Door prizes: 4 tables to put ticket in. Write down who gets what. Miguel and Mel are manning the tables. Colleen suggests sending people directly to Mel or Miguel. Taylor to print out breakout games codes and bring to Joe. Will bring extra united way baskets to put tickets in.
- Food announcement will be at 12ish (formal welcome). Dean talking at 12:20, then food lines open after. Pause operations for Dean, people don't have to sit down. Got tortilla shells for food. Bring containers.
- Veronica to bring backdrop.
- Add Staff Council photo to end photo slides and instructions every five slides.
- May Coffee and Colleagues – Time and Place TBA (2 minutes)
 - Recommended to have May 7-9th.

7. **FY 24 Budget (1 minute)**